



Republic of the Philippines
CAREER EXECUTIVE SERVICE BOARD
No. 3 Marcelino Street, Holy Spirit Drive, Diliman, Quezon City 1127
Tel. Nos. 951-4981 to 85 (Trunkline) / 951-3306 (Fax)
Website: www.cesboard.gov.ph

Circular No. 01
Series of 2011

TO: ALL HEADS OF DEPARTMENTS AND AGENCIES OF THE NATIONAL GOVERNMENT INCLUDING GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS AND ALL OFFICIALS IN THE CAREER EXECUTIVE SERVICE

SUBJECT: COMPLETION AND SUBMISSION OF THE CAREER EXECUTIVE SERVICE PERFORMANCE EVALUATION SYSTEM (CESPES) RATINGS FOR 2010

Pursuant to CESB Circular No. 11, s. 2007 (Guidelines/Rules and Regulations of the Career Executive Service Performance Evaluation System (CESPES), which provides for the mandatory implementation of the CESPES, all concerned Officials and CESPES Coordinators are hereby advised to complete and submit the CESPES rating forms on or before May 30, 2011.

Relevant to this, the Administrative/Human Resource Officers, acting as CESPES Coordinators, are hereby advised to conduct a workshop to facilitate the administration of CESPES Behavioral Competency Scale for Subordinate Raters as prescribed under Section 2, Rule V and Section 7, Rule VI of the CESPES Guidelines/Rules and Regulations.

For Departments or Agencies which opt to participate in CESB-led workshops, the CESB shall arrange the same in selected venues in the Regional or Central Offices. The CESB shall inform the CES Officials of the specific dates and venues of CESB-led CESPES administration in their respective regions. The CESPES Coordinators of the Departments/Agencies are, therefore, requested to coordinate with the CESB for the schedule and venue of CESPES administration in their respective Offices and to disseminate such information to their respective CES Officials.

CES Officials are also requested to submit to the CESB their respective Ratee Information Sheet (RIS) one (1) week before the scheduled conduct of CESPES in their Regions/Offices and their corresponding 2010 Performance Contract and Review Form (PCRF) during the CESPES conduct or before May 30, 2011.

It should be noted that a CESPES rating and participation in other performance-related CESB programs are requirements for original and promotional appointment in CES ranks.

Inquiries regarding the CESPES implementation in your department/region may be addressed to the Performance Management and Assistance Division (PMAD) of the CESB at numbers 951-4986 and 951-4981, 84, and 88 locals 110, 111 and 126.

For compliance and guidance.



BERNARDO P. ABESAMIS
Chairperson

Attested by:



MA. ANTHONETTE V. ALLONES, CESO I
Executive Director

19 January 2011